

Franklin-Essex-Hamilton School Library System
Plan of Service 2006-2011

The Library System's Mission Statement: The mission of the Franklin-Essex-Hamilton School Library System is to provide and promote equality of service and access to information for all students and staff members in its component districts.

	ELEMENT	GOAL STATEMENTS	INTENDED RESULTS	Evaluation Method
I	Resource Sharing 5.2 Cooperative Collection Development Plan	Use the Coordinated Cooperative Collection Development (CCCD) Co-ser and CCCD plan to make additional resources available to our members.	Educators and students will use collections with in-depth subject strengths for instruction and research.	-Annual School Library System (SLS) evaluation survey. -Review of services data at liaison and council meetings.
	5.3 Delivery	The SLS will arrange for delivery of library materials between its member libraries, its members and members of the Champlain Valley Educational Services SLS, and its members and members of the Clinton-Essex-Franklin Library System.	Member libraries will receive ILL materials in a timely and cost effective manner	-Annual SLS Evaluation Survey. -Review of services data at liaison and council meetings. -Anecdotal evidence at liaison and council meetings.
	5.4 Interlibrary Loan	Members have access to materials and resources beyond their own library collections.	Members will borrow resources to support curricular and personal needs of their students and staff.	-Annual SLS evaluation survey. -Anecdotal evidence at liaison and council meetings. -Statistics from the regional ICICILL interlibrary loan system and OPALS library automation system.

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II	Technology Services 5.6 Union Catalog	The SLS will update and maintain both the Mandarin and OPALS union catalogs.	Users will have access to up-to-date holdings information of resources available in the School Library System.	-Annual SLS evaluation survey. -Data entry and deletion statistics.
	5.7 Union List of Serials	Members will have access to periodical resources beyond their library.	Educators and students will borrow periodical resources as needed.	-Annual SLS evaluation survey. -Review of interlibrary loan statistics at liaison and council meetings.
	5.8 Integrated Library System	The SLS will provide access to an ILS via the Mandarin and OPALS automation systems.	Members will have improved access to and management of local resources.	-Annual SLS evaluation survey. -Review of data entry and deletion statistics. -Review of libraries using each automation system.
	5.9 Online Databases	Cost effective online databases will be available to members via the SLS online database co-ser and other state and regional sources.	Students and staff of SLS members will use online information resources Including NOVEL and regionally available databases.	-Annual SLS evaluation survey. -Compilation and review of usage statistics. -Review of services data at liaison and council meetings.

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III	5.10 Special Client Groups: Economically and socially disadvantaged students Gifted and talented students	-The School Library System will assist members in providing resources for economically and socially disadvantaged students. -The School Library System will provide access to online database resources for gifted and talented students.	-Students will have equitable access to online resources. -Students will be able to access resources beyond their school library media center.	-Review of online database usage statistics. -Review of usage statistics for wall hangings, big books, and early literacy kits. -Review of online database usage statistics.
IV	5.11 Continuing Education & Training	The SLS will provide and encourage member participation in professional development opportunities.	Library staff will maintain up-to-date skills and knowledge necessary to support the school's curriculum.	-Annual SLS evaluation survey. -Workshop evaluations. -Informal review of staff development at liaison and council meetings.
V	5.12 Consulting and Technical Services	The SLS will provide information and technical expertise to members.	Members will receive timely and knowledgeable responses to their inquiries.	-Annual SLS survey. -Informal sharing at liaison and council meetings.
VI	5.13 Coordinated Services	The SLS will provide cost effective and time saving services for members.	-Students and staff will have access to additional resources. -Library staff will have more time to work with students and staff.	-Annual SLS evaluation survey. -Statistics on participation in cooperative purchases. -Review of data entry statistics.

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VII	5.14 Awareness & Advocacy	<p>-The SLS will promote role of libraries, school library media specialists, and the School Library System in the educational process.</p> <p>-The SLS will encourage members to participate in professional organizations.</p>	<p>-Increased awareness of the importance of well funded and staffed libraries to student achievement.</p> <p>-Members will model a commitment to their profession and to life-long learning.</p>	<p>-Annual SLS evaluation survey.</p> <p>-Informal sharing at liaison and council meetings.</p> <p>-Review statistics on organizational memberships and conference attendance.</p>
VIII	5.15 Communication Procedures Among Members and Participants	The SLS will promote and maintain communications among members, participants and the School Library System.	<p>-Members and participants will have a better understanding and ownership of SLS projects and activities.</p> <p>-Faster access to information while minimizing duplication of print materials.</p>	<p>-Annual SLS evaluation survey.</p> <p>-Informal anecdotes at liaison and council meetings.</p> <p>-Regular electronic newsletters.</p> <p>-Review of website for currency and content.</p>
	5.16 Provide URL for the Member Plan			http://www.fehb.org/
IX	5.17 Cooperative Efforts with Other Library Systems	The SLS will maximize resources and services for members through intersystem cooperation.	Member libraries will have access to increased resources and staff development opportunities beyond their system boundaries.	<p>-Annual SLS evaluation surveys.</p> <p>-Workshop evaluations.</p>
X	Other: Book Review Project	The SLS will assist members in acquiring new publications at no cost to the district.	Students and staff of member libraries will have access to new resources for research and personal reading.	<p>-Annual SLS evaluation survey.</p> <p>-Statistics counting number and value of reviewed books.</p>