HIGHLIGHTS OF BOARD OF EDUCATION MEETING – DECEMBER 22, 2011
Regular Meeting

MEMBERS PRESENT: Hallie Bond, Dennis Egan, Thomas Derouchie, Stephen Dupree, Thomas O’Bryan, John Swanston

MEMBERS ABSENT: William McConvey, Gail Rogers Rice, Ralph Russell

OTHERS PRESENT: Stephen Shafer, Leslie LaRose, Carol Lavoie

CALL TO ORDER: at 5:06 PM at the North Franklin Educational Center in Malone

PLEDGE TO FLAG: was led by President Egan

BUSINESS MATTERS:
• Minutes of the Regular Meeting held on 11/16/11 were approved as presented.
• Treasurer’s Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of November were approved as presented.
• The Board accepted the report on overtime claims for the period of September 3 – December 9, 2011.
• The Board received and accepted the Biannual Presentation and Claims Audit Report for the period of September 2, 2011 – December 2, 2011 as presented by Esther Debyah, Claims Auditor.

ENTERED EXECUTIVE SESSION at 5:29 PM to discuss the employment of particular persons.

LEFT EXECUTIVE SESSION at 6:15 PM.

PERSONNEL:
• Resignations were accepted as follows:
  Sarah Garland – Registered Professional Nurse, effective 12/31/11
  James Lalonde – Club Advisor (Culinary Arts), effective 11/29/11
  Bernadette Ratelle – Extra Classroom Activities Treasurer, effective 12/15/11
  Susan Riedl – Culinary Arts Teacher, effective 1/21/12
• Part-time and Occasional Employees were approved as follows:
  Substitute-Instructional Employees (effective upon receipt of fingerprint clearance)
    Sarah Garland
    Kevin Hafter
    Shellie Manning (effective 12/1/11)
    Amanda Morey
    Melanie Phelabaum
    Scott Rivest
    Otta Strahl (add Substitute Teacher position)
    Kimberly Taylor
  Extra Program Employment – 2011-12 School Year
    Elizabeth Haug – Occupational Therapist (50 additional hours)
    Melissa Brown – School Psychologist (Up to 20 hours)
  ServSafe Instructor
    James Lalonde – (Up to 15 hours)
  Part-time Physical Therapist
    Olga Mills (effective 12/7/11)
Mentors for 2011-12

- James Lalonde for Susan Riedl (5 additional hours)
- Adult Education Instructor (Certified Nurse Aide Program)
  Shellie Manning (Up to additional 400 hours)
- Certified Nurse’s Aide Refresher Instructor
  Patricia Venti quattro (Up to 35 hours)
- Extra Class Treasurer (AEC)
  Darcey Burman (effective 1/3/12)

- Compensation Agreement for Patrick J. Calnon – Plan Coordinator (Part-Time) was tabled until next regular meeting.

- Authorization was given for the District Superintendent to fill all vacancies for the 2011-12 school year:
  - Culinary Arts Teacher
  - Occupational Therapist Assistant
  - Registered Professional Nurse
  - Teacher Aide
  - Teacher of the Blind and Partially Sighted

RECOMMENDED ACTION:

- Changes in connection with payment of fingerprinting fee were approved.
- Approval was given for disposition of BOCES personal property.
- Student travel was approved for the Cosmetology Class @ NFEC to go to Watertown and Syracuse on March 19-20, 2012.
- The following additional work sites were approved:
  - Brunelle’s Body Shop, Malone
  - Four Seasons Recreation, Inc., Moira
  - Tony’s Auto Sales, North Bangor
- Authorization was given for the President and/or District Superintendent to sign the following:
  a. Agreement with Simplex Grinnell in connection with Fire Alarm System Service Contract for AEC
  b. Lease Agreement with Salmon River CSD
  c. Articulation Agreement with SUNY Delhi for the HVAC Program
  d. Articulation Agreement with University of Northwestern Ohio
- The following donations were accepted:
  a. 1995 Buick Century 4-door sedan from Muriel Morrison for educational purposes
  b. Equipment from Salmon River CSD for the HVAC Program
- The Quarterly Report in connection with the Internal Audit Function was accepted.
- The Board approved a change in the health insurance language in contracts/agreements with all BOCES Employees.
- Authorization was given for Board Members and Administrators to attend the following meeting at the expense of the BOCES:
  BOCES Advocacy Day – February 28, 2012, Albany

ADDITIONAL MATTERS:

- Mr. Shafer discussed the status of the BOCES Budget Development.
- The Board was informed of the Sponsorship of Nicaraguan Student by New Vision Class for Health Science.
- Follow-up was provided on the Strategic Planning Workshop.
- The Board was reminded of upcoming meetings hosted by the CEWW School Boards Association that are scheduled for January 5 and March 15, 2012 at Cricket’s in Peru, NY.

ADJOURNMENT: 7:04 PM.

Carol J. Lavoie, District Clerk/Board of Education
12/23/11